



Board of Commissioners
Regular Meeting
February 13, 2023
6:00pm

| | | | | | | | | | | | | | | | | | |
|---------------------------------------|--|-----------------------------|------------------------------|-----------------------------|--------------------------|------------------------------|------------------------------|------------------------|--|-----------------------------|------------------------------|-----------------------------|--------------------------|------------------------------|------------------------------|------------------------|--|
| Call to Order | Commissioner Powers called the meeting to order at 6:00 pm. | | | | | | | | | | | | | | | | |
| Roll Call/Pledge of Allegiance | <p>Present: Commissioners Sokolowski, Powers, Del Preto, and Bird. Commissioners Jaszka, Jeffery, and Gramann were absent.</p> <p>Staff: Executive Director Reuter, Deputy Director Rini, Directors Bachewicz and Hamilton, Superintendent Quinn, Supervisor Mondlock, and Coordinator Weigel.</p> | | | | | | | | | | | | | | | | |
| Public Hearing | <p>Budget and Appropriations Ordinance</p> <p>Commissioner Sokolowski made a motion to move to Public Hearing at 6:00pm. Seconded by Commissioner Del Preto.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Del Preto: Aye</td> <td style="width: 50%;">Commissioner Gramann: Absent</td> </tr> <tr> <td>Commissioner Jaszka: Absent</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Absent</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td></td> </tr> </table> <p>Motion Passes 4-0-3</p> <p>Director Rini addressed the Board regarding the 2023 Budget of \$19,262,460 and the District's plan for expenditures for the coming year. The Budget and Appropriation Ordinance was put on display on December 5, 2022 and a public hearing notice also appeared in the <i>Daily Herald</i> on January 31, 2023.</p> <p>Public Comment: None</p> <p>Commissioner Sokolowski made a motion to adjourn from Public Hearing at 6:01 pm. Seconded by Commissioner Del Preto.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Del Preto: Aye</td> <td style="width: 50%;">Commissioner Gramann: Absent</td> </tr> <tr> <td>Commissioner Jaszka: Absent</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Absent</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td></td> </tr> </table> <p>Motion Passes 4-0-3</p> | Commissioner Del Preto: Aye | Commissioner Gramann: Absent | Commissioner Jaszka: Absent | Commissioner Powers: Aye | Commissioner Jeffery: Absent | Commissioner Sokolowski: Aye | Commissioner Bird: Aye | | Commissioner Del Preto: Aye | Commissioner Gramann: Absent | Commissioner Jaszka: Absent | Commissioner Powers: Aye | Commissioner Jeffery: Absent | Commissioner Sokolowski: Aye | Commissioner Bird: Aye | |
| Commissioner Del Preto: Aye | Commissioner Gramann: Absent | | | | | | | | | | | | | | | | |
| Commissioner Jaszka: Absent | Commissioner Powers: Aye | | | | | | | | | | | | | | | | |
| Commissioner Jeffery: Absent | Commissioner Sokolowski: Aye | | | | | | | | | | | | | | | | |
| Commissioner Bird: Aye | | | | | | | | | | | | | | | | | |
| Commissioner Del Preto: Aye | Commissioner Gramann: Absent | | | | | | | | | | | | | | | | |
| Commissioner Jaszka: Absent | Commissioner Powers: Aye | | | | | | | | | | | | | | | | |
| Commissioner Jeffery: Absent | Commissioner Sokolowski: Aye | | | | | | | | | | | | | | | | |
| Commissioner Bird: Aye | | | | | | | | | | | | | | | | | |
| Listening Post | <p>Carol Stream Parks Foundation</p> <ul style="list-style-type: none"> • Members Frank Parisi, Clem Malinowski, Todd Powell, Mike Ashby, and Pam Falco presented a check in the amount of \$3,000 for the Park District's Youth Scholarship Fund. | | | | | | | | | | | | | | | | |



| | | | | | | | | | |
|------------------------------|--|-----------------------------|------------------------------|-----------------------------|--------------------------|------------------------------|------------------------------|------------------------|--|
| | <ul style="list-style-type: none"> Frank Parisi said the Foundation raised over \$6,000 last year; \$1,500 through the Bike Club. He confirmed the annual Duck Race would return this year in June. He also commented on the bike fix-it station installed near Ravanese Trail and thanked Commissioner Bird and his company for donating concrete work for the project. Commissioners voiced their appreciation and thanked the Foundation for coming. | | | | | | | | |
| Changes to the Agenda | None | | | | | | | | |
| Consent Agenda | <p>Commissioner Bird made a motion to accept the consent agenda as presented. Seconded by Commissioner Del Preto.</p> <ul style="list-style-type: none"> A. Approval: Regular Minutes: January 23, 2023 B. Ratify: January 2023 Bills C. Ratify: 2022 Year End Treasurers Report D. Approval: Ordinance No. 566 Park District Surplus <p>Voice Vote. All in favor. Motion Passes.</p> <p>Commissioner Sokolowski made a motion to approve the consent agenda as read. Seconded by Commissioner Bird.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Del Preto: Aye</td> <td style="width: 50%;">Commissioner Gramann: Absent</td> </tr> <tr> <td>Commissioner Jaszka: Absent</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Absent</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Bird: Aye</td> <td></td> </tr> </table> <p>Motion Passes 4-0-3</p> | Commissioner Del Preto: Aye | Commissioner Gramann: Absent | Commissioner Jaszka: Absent | Commissioner Powers: Aye | Commissioner Jeffery: Absent | Commissioner Sokolowski: Aye | Commissioner Bird: Aye | |
| Commissioner Del Preto: Aye | Commissioner Gramann: Absent | | | | | | | | |
| Commissioner Jaszka: Absent | Commissioner Powers: Aye | | | | | | | | |
| Commissioner Jeffery: Absent | Commissioner Sokolowski: Aye | | | | | | | | |
| Commissioner Bird: Aye | | | | | | | | | |
| Discussion Items | <ul style="list-style-type: none"> A. Concessions Annual Report B. Rentals Annual Report C. Community Needs Assessment – Update <ul style="list-style-type: none"> Director Rini shared an update to the working plan for the 2023 Community Needs Assessment. Staff is working with the Carol Stream Public Library (CSPL) to include the Community Needs Assessment in their quarterly newsletter. Using their mid-May distribution will significantly reduce our costs while allowing the survey to be delivered to 16,500 households in Carol Stream. Commissioners Powers and Sokolowski agreed partnering with the Library is a great idea. D. Decennial Review Committee <ul style="list-style-type: none"> Director Rini suggested that appointments to the Decennial Review Committee be made at the May 22, 2023 Board meeting. She said there is a mandatory of three meetings and the first meeting needs to be held by June 10, 2023. The meetings will be open to the public. Commissioner Bird suggested inviting Foundation members to serve on the Committee. E. Weekly Happenings | | | | | | | | |



| | |
|------------------------------|--|
| | <ul style="list-style-type: none"> • Commissioner Sokolowski said he'd like to see AED's at all Park District fields and wants the District to be a trailblazer in regards to having AED's at all fields. He said that it will be a challenge, but it could save a life. • Commissioner Sokolowski questioned if the District had a Pickleball introduction class. Manager Kenny commented the sport was very popular; the District currently hosts open-Pickleball court time and is working on introducing a new class. • Commissioner Powers thanked senior management and all staff for strong financial performance shared in the 2022 yearend Treasure's Report. |
| | |
| <p>Action Items</p> | <p>A. Approval: Ordinance No. 565, 2023 Budget and Appropriation in the amount of \$19,262,460 for the fiscal year January 1, 2023 to December 31, 2023 As required under state statute:</p> <ol style="list-style-type: none"> The Board must annually adopt a Budget and Appropriation Ordinance. Staff placed the Budget and Appropriation Ordinance on public display on December 5, 2022 to fulfill the 30 day requirement. A notice of a <i>Public Hearing</i> for the Budget and Appropriation Ordinance appeared in the <i>Daily Herald</i> on January 31, 2023. <p>Commissioner Bird made a motion to approve Ordinance No. 565, 2023 Budget and Appropriation Ordinance in the amount of \$19,262,460 for the fiscal year January 1, 2023 to December 31, 2023. Seconded by Commissioner Sokolowski.</p> <p>Roll Call Vote: Commissioner Del Preto: Aye Commissioner Jaszka: Absent Commissioner Jeffery: Absent Commissioner Bird: Aye Commissioner Gramann: Absent Commissioner Powers: Aye Commissioner Sokolowski: Aye Motion Passes 4-0-3</p> <p>B. Approval: Coral Cove Water Park Slide Restoration The District issued the RFP (Request for Proposal) on January 18, 2023. Proposals were due on Friday, February 3, 2023. Four qualified contractors submitted proposals for the project. Lowest responsible bidder was IPS Waterslides, Inc. from Sandwich, IL. Commissioner Del Preto made a motion to approve a proposal with IPS Waterslides, Inc. from Sandwich, IL for Coral Cove Water Park Slide Restoration in the amount of \$60,000. Seconded by Commissioner Bird. Voice Vote. All in favor. Motion Passes.</p> |
| | |
| <p>Closed Session</p> | <p>Motion by Commissioner Sokolowski to enter into closed session at 7:42 pm to discuss Section 2(c)(1) Personnel Performance. Seconded by Commissioner Del Preto. Motion by</p> |



| | |
|--|--|
| | Commissioner Sokolowski to arise from closed session. Commissioner Bird seconded the motion. Arose from closed session at 7:49pm. |
| | |
| Action Pertaining to Closed Session | None. |
| | |
| Adjournment | Commissioner Sokolowski made a motion to adjourn the meeting. Seconded by Commissioner Bird. Voice Vote taken. Motion passed 4-0-3. Meeting adjourned at 7:50pm. |


President
Tim Powers

Secretary
Jim Reuter

February 27, 2023
Date

CAROL STREAM Park District Concessions

2022 Annual Report




Improvements and Operations

- Trained all staff to grill and cashier
- Utilized 15 year old staff at Coral Cove Water Park
- Improved grilling area with a new sand box
- New signage
- New additions to the menu – Pup Cups

Improvements and Operations


- New freezer storage containers
- Utilizing alcohol trailer for larger tournaments
- New menu items
- Staff retention is key to our success
- Improved inventory control and cleaning processes

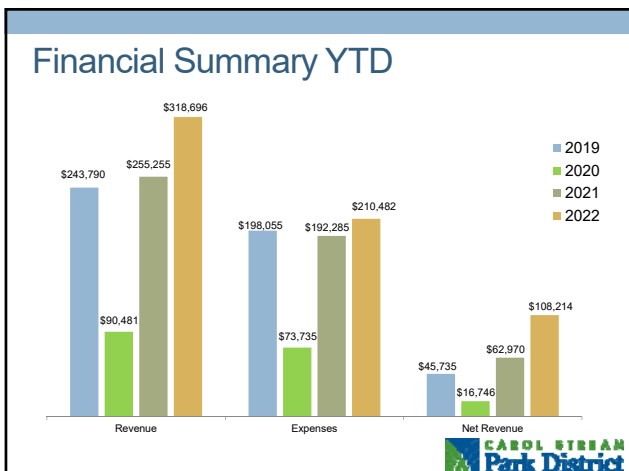
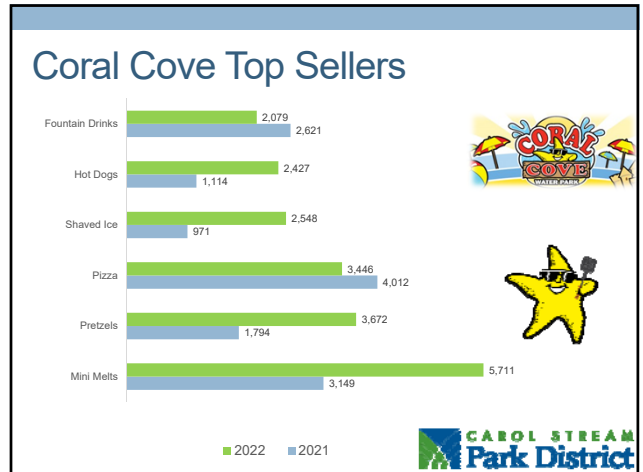
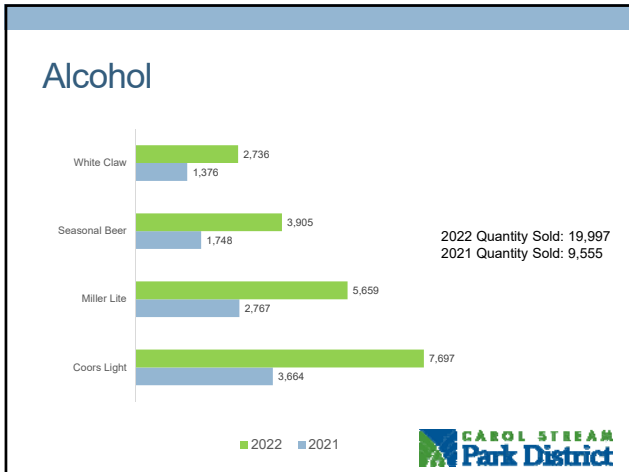


Home Plate Top Sellers



| Item | 2021 Sales | 2022 Sales |
|-----------------|------------|------------|
| Mini Melts | 2,111 | 4,576 |
| Pretzels | 3,432 | 6,365 |
| Water Bottles | 4,393 | 8,671 |
| Hot Dogs | 3,753 | 8,805 |
| Fountain Drinks | 4,143 | 9,276 |
| Gatorade | 5,002 | 10,330 |





- ### Challenges
- Designated picnic area at Coral Cove
 - Product and beverage shortages
 - Limited storage space

Future Plans

Back up plan for product shortages

Ideas to retain 21+ year old staff

Utilize griddle to it's full potential

Expand alcohol offerings

Storage Shed


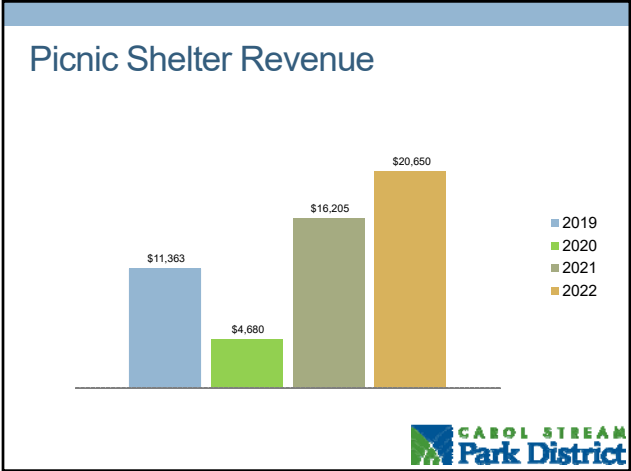
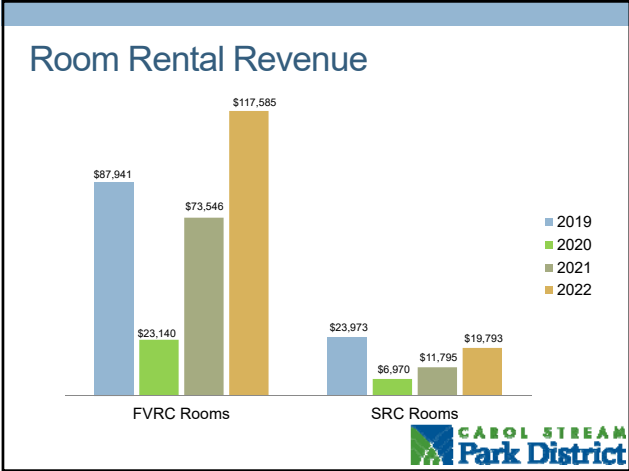


CAROL STREAM Park District
Rentals
2022 Annual Report




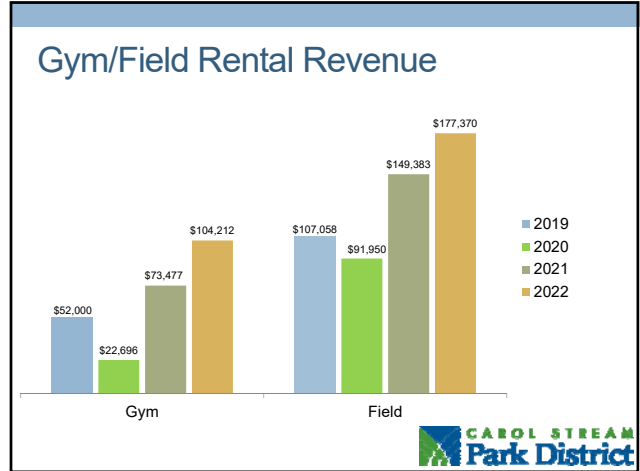

Types of Room Rentals

| Type of Room Rentals | Quantity |
|---|----------|
| Birthday Parties | 69 |
| Baby Showers | 41 |
| Misc. (family reunions, get-togethers and general celebrations) | 31 |
| Religious Celebrations | 17 |
| Meetings | 14 |
| Graduation | 11 |
| Bridal Showers / Engagement Parties | 9 |
| Wedding / Pre-Wedding Celebrations | 8 |
| Memorial | 6 |
| Baptisms | 4 |
| Garbas | 2 |


Types of Gym/Field Rentals

| Type of Rentals |
|------------------|
| Baseball |
| Basketball |
| Cricket |
| Football |
| Lacrosse |
| Soccer |
| Softball |
| Throwball |
| Ultimate Frisbee |
| Volleyball |






Rental Revenue 2019-2022




| RENTAL SITE | 2019 | 2020 | 2021 | 2022 | BUDGET |
|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| RENTAL - GYMNASIUM | \$1,955.92 | \$2,096.41 | \$6,077.25 | \$14,212.25 | \$2,300.00 |
| RENTAL - BUILDING | 2,900.00 | 1,022.00 | 6,392.50 | 2,950.00 | 6,050.00 |
| RENTAL - PVRC | \$7,841.47 | \$3,140.04 | \$7,110.75 | \$17,965.25 | \$1,640.00 |
| RENTAL - SRC | 23,973.06 | 6,970.00 | 11,415.00 | 19,792.50 | 13,480.00 |
| RENTAL - FIELDS | 107,058.00 | \$1,690.00 | 146,112.50 | 177,370.00 | 143,126.00 |
| RENTAL - PARK/SHELTER | 11,362.50 | 4,680.00 | 16,130.00 | 20,650.00 | 18,150.00 |
| PVRC POOL RENTAL | \$,661.05 | 1,286.95 | 1,470.00 | \$,015.00 | 1,172.00 |
| CCWP- POOL RENTAL | 1,962.50 | (200.00) | 2,075.00 | 6,266.00 | 4,000.00 |
| PARTY WAGON | 1,250.00 | - | 1,000.00 | 1,610.00 | 1,500.00 |
| TOTALS | 298,138.50 | 151,487.10 | 342,824.00 | 459,451.00 | 351,389.00 |



2022 Improvements

Large Scale Rentals
200+ attendees
at FVRC

Future Plans

Garba Rentals Moved to FVRC

Improved Amenity Packages for FVRC

Increase Promotion for Outdoor Rental Space SRC

New Turf/Irrigation at McCaslin

Possible Batting Cages at McCaslin

