



**Board of Commissioners
Regular Meeting
August 14, 2023
6:00pm**

Call to Order	Commissioner Jeffery called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	Present: Commissioners Powers, Sokolowski, Gramann, Jeffery, Del Preto, Bird and Witteck. Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Quinn and Scumaci, Superintendent Adamson and Executive Assistant Greninger.								
Listening Post	None								
Changes to the Agenda	President Jeffery added item 7A. Approval: Adult Overnight Trip Payment								
Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Sokolowski. Voice Vote. All in favor. Motion passes.</p> <ul style="list-style-type: none"> A. Approval: Regular Minutes: July 10, 2023 B. Ratify: June 2023 Bills C. Ratify: July 2023 Bills D. Ratify: Second Quarter Treasurers Report <p>Commissioner Gramann made a motion to approve the consent agenda as read. Seconded by Commissioner Witteck.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Bird: Aye</td> <td style="width: 50%;">Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Del Preto: Aye</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Gramann: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td></td> </tr> </table> <p>Motion Passes 7-0-0</p>	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Del Preto: Aye	Commissioner Sokolowski: Aye	Commissioner Gramann: Aye	Commissioner Witteck: Aye	Commissioner Jeffery: Aye	
Commissioner Bird: Aye	Commissioner Powers: Aye								
Commissioner Del Preto: Aye	Commissioner Sokolowski: Aye								
Commissioner Gramann: Aye	Commissioner Witteck: Aye								
Commissioner Jeffery: Aye									
Discussion Items	<p>A. Capital Improvement Plan – Second Quarter 2023</p> <p>Executive Director Rini outlined the updates to the Capital Improvement Plan. This remains a flexible and fluid plan which allows us to shift priorities if grants become available or emergencies arise. See attached CIP document.</p> <ul style="list-style-type: none"> • Discussion ensued surrounding Armstrong Park in which a small grant in the amount of \$22,000 became available to replace the small playground near the sand volleyball court. The Carol Stream Parks Foundation member, Dana Hybl, shared the opportunity and we moved quickly to propose a replacement. • Director Bachewicz met with a vendor who proposes converting the in-line skate park to a Pickleball court. Pickleball is a fast growing sport, and we have received many inquiries about outdoor courts. Staff is investigating the 								

retrofit of the inline skating area at Armstrong Park; it would require a reallocation of capital funds. An initial plan would provide nine courts for approximately \$190,000. Staff has requested several more design options, and will bring that information to the board for further consideration.

- Executive Director Rini projects fund balances will improve again this year allowing us to begin to transfer net earnings into the capital fund to pay for unfunded capital improvement items. The District will also continue to pursue grants to fund projects in the CIP document.

B. Park Hop and Review

President Jeffery asked staff to prepare a tour of the parks and playgrounds for Commissioners for the purpose of assessing their amenities and conditions. Executive Director Rini asked the Board how they prefer to conduct the review, along with the timeframe, preference to conduct the exercise as a group, in teams or individually, self-directed or staff led and open ended or with a checklist.


- Two Commissioners suggested a group exercise but recognize not all would be able to commit the time.
- Five Commissioners prefer self-directed but it could be helpful to have a member of the Parks Department come along.
- The checklist should include how the park makes an impact in the community based on size and location, and the condition of the park and amenities.

C. Weekly Happenings


- Commissioner Sokolowski was happy to hear that former Senator John Millner supports the District's work at Evergreen Lakes and stated that he would be an advocate for the District to neighbors.
- Commissioner Sokolowski saw comments from seniors that they are tired of the same old trips. Commissioner Jeffery added that her parents, who live at Central Park have make a list of ideas to share with staff, including picking up residents at that location and Colony Park. Commissioner Witteck added that West Chicago partners with Winfield and Warrenville to make more trips available to their residents. Superintendent Adamson will look into it.
- Commissioner Del Preto asked if there are other tournaments other than softball and baseball. Director Bachewicz said we hold tournaments for volleyball, basketball, soccer, pickleball, bags and e-sports.
- Commissioner Bird attended the Bark Central Dog Festival last weekend and reports it was a very nice event. He suggested the Park District get involved in these community events by putting up a table. Commissioner Jeffery added that she would like the District to have a presence at these events. Commissioner Witteck added that the District could provide raffle prizes, and help run some activities. She believes it could also be a provide a great opportunity for Board members to chat with residents.
- Commissioner Gramann loves the staff appreciation activities going on this week. Commissioner Jeffery said she could attend the Pizza Day event on



	<p>Friday. Director Quinn said we appreciate our staff every day but we will find a way for the Commissioners to be more involved too.</p> <ul style="list-style-type: none"> Commissioner Jeffery noted there is a Facebook post suggesting residents commemorate the 55th anniversary of the Apollo 11 landing on the moon on July 20, 1969 at Armstrong Park next summer.
Action Items	<p>A. Action Item 7A was added to approve the Adult Overnight Trip Payment. Director Bachewicz said the trip to Ashville, North Carolina is scheduled from October 2 through 7 (see attached Board Summary). Commissioner Sokolowski made a motion to approve payment not to exceed \$62,086 to White Star Tours for the fall adult overnight trip to Asheville, NC. Seconded by Commissioner Gramann. Voice Vote. All in favor. Motion passes.</p>
	<p>Commissioner Del Preto left the meeting at 6:55pm.</p>
Closed Session	<p>Commissioner Powers made a motion to enter into closed session to discuss Pending or Potential Litigation Section 2(c)(11) at 7:15 pm. Seconded by Commissioner Sokolowski. Arose from closed session at 7:36 pm.</p>
Action Pertaining to Closed Session	<p>None</p>
Adjournment	<p>Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Bird Voice Vote taken. All in favor. Motion approved. Meeting adjourned at 7:37 pm.</p>



 President
 Jacqueline Jeffery



 Secretary
 Sue Rini

September 11, 2023
 Date

To: Board of Commissioners

From: Renee Bachewicz, Director of Recreation

Date: August 14, 2023

Approval: Adult Trips Overnight Payment

Agenda Item # 7A

Issue

Should the Board approve payment not to exceed \$62,086 to White Star Tours Inc. for the fall adult overnight trip to Asheville, North Carolina.

Background/Reasoning

According to State Statute, the Park Board must approve this payment as the amount could exceed \$30,000.

- This trip to Asheville, NC will take place from October 2-7, 2023.
- There are currently 36 registrants.
- The District's current minimum estimated profit on this trip is \$5,387.

Supporting Documents

- White Star Tours Contract

Cost

The funds for the trip payment are covered by the registration fees paid by the participants, currently \$44,350 in revenue. The expenses to White Star Tours will be charged to the Recreation Fund GL 20-5-60-55-595-525 for the minimum total amount of \$37,613, if we maintain 36 participants. Payment may increase, pending additional registrations and occupancy changes, not to exceed \$62,086.

Public/Customer Impact

This trip provides participants with transportation and lodging and the opportunity to experience various historical landmarks, geographic sites, and attractions as scheduled by White Star Tours for the Asheville, North Carolina overnight trip.

Recommendation

That the Board approve payment not to exceed \$62,086 to White Star Tours Inc. for the fall adult overnight trip to Asheville, North Carolina.

White Star Tours Contract

November 22, 2022

Georgia Lochridge
Carol Stream Park District
849 W. Lies Road
Carol Stream, IL 60185

Dear Ms. Lochridge:

Please accept this contract as official confirmation for one bus to Asheville, NC and The Biltmore Estate departing on **Monday, October 2, 2023** and returning on **Saturday, October 7, 2023**. Our price for this trip is **\$929.00** per person based on double occupancy. The single occupancy rate is **\$1,308.00**.

The price includes bus transportation based on 40 paying people. Your trip also includes two people free, at the double occupancy rate, with 40 paid passengers; or one person free, at the double occupancy rate, with 35 paid passengers. Please stay in touch with us if your numbers dip below 35 people so we can still work with you to make the trip a possibility.

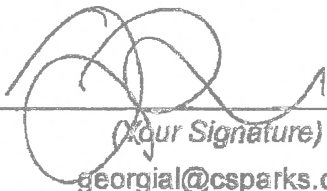
Please sign and return one copy of this contract in the enclosed stamped envelope, along with your \$200.00 deposit, by **Thursday, December 22, 2022** to reserve your tour. Keep one copy for your records. Your deposit is fully refundable up to two months prior to departure if your trip is canceled. Send an additional \$25.00 per person deposit by **Tuesday, July 4, 2023**. Final payment is due in our office by **Friday, August 18, 2023**.

If you have any questions regarding this tour, please call our toll-free number at 1-800-437-2323 so we can answer your questions and address your needs. We strive to make your group's trip an exciting and memorable experience. Thank you again for your reservation.

Sincerely,



Dean Krafas
Tour Manager



(Your Signature)

georgial@csparks.org

(E Mail)

12/15/22
(Date)