



Board of Commissioners
Regular Meeting
June 10, 2024
6:00pm

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| Call to Order | Commissioner Gramann called the meeting to order at 6:00 pm. | | | | | | | | |
| Roll Call/Pledge of Allegiance | <p>Present: Commissioners Gramann, Powers, Bird, and Witteck. Absent: Commissioners Jeffery and Sokolowski. Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Quinn, and Scumaci, Superintendent Adamson, and Executive Assistant Greninger.</p> | | | | | | | | |
| Listening Post | John Zimmerman, a 35-year resident of Carol Stream, said he enjoys the parks and Coral Cove Water Park. He asked about early entry to the water park for members and requested a dedicated lap lane. Commissioner Gramann said we will respond to his inquiry via email. | | | | | | | | |
| Appointment | Executive Director Rini administered the Oath for Office to appoint Adam Parisi to the Park Board of Commissioners for a term ending in April 2025. He signed the Oath of Office and pictures were taken to mark the appointment. | | | | | | | | |
| Changes to the Agenda | None | | | | | | | | |
| Consent Agenda | <p>Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Bird.</p> <ul style="list-style-type: none"> A. Approval: Committee of the Whole Minutes: May 13, 2024 B. Approval: Regular Minutes: May 13, 2024 C. Ratify: May 2024 Bills D. Approval: Post Bond Issuance – Annual Tax Compliance Report E. Approval: Ordinance No. 576 Park District Surplus <p>Commissioner Witteck made a motion to approve the consent agenda as read. Seconded by Commissioner Parisi.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td>Commissioner Bird: Aye</td> <td>Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Gramann: Aye</td> <td>Commissioner Sokolowski: Absent</td> </tr> <tr> <td>Commissioner Jeffery: Absent</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Parisi: Aye</td> <td></td> </tr> </table> <p>Motion Passes 5-0-2</p> | Commissioner Bird: Aye | Commissioner Powers: Aye | Commissioner Gramann: Aye | Commissioner Sokolowski: Absent | Commissioner Jeffery: Absent | Commissioner Witteck: Aye | Commissioner Parisi: Aye | |
| Commissioner Bird: Aye | Commissioner Powers: Aye | | | | | | | | |
| Commissioner Gramann: Aye | Commissioner Sokolowski: Absent | | | | | | | | |
| Commissioner Jeffery: Absent | Commissioner Witteck: Aye | | | | | | | | |
| Commissioner Parisi: Aye | | | | | | | | | |
| Discussion Items | <ul style="list-style-type: none"> A. Introduction of new Corporate Counsel Executive Director Rini introduced Derek Price and Erin Monforti of Ancel Glink to the Board. Mr. Price thanked the Board for selecting his firm; Park Districts are near | | | | | | | | |

and dear to his heart. He has over 35 year's experience. He introduced Associate Erin Monforti, who is honored to work with us and Ancel Glink.

B. 2023 Annual Comprehensive Financial Report Presentation

Executive Director Rini introduced Matt Beran, who is a Partner with Lauterbach & Amen. He reviewed the results of the audit in detail. He praised Carol Stream Park District's processes. The audit went smoothly and we were given high marks in all areas. We surpassed our Fund Balance goals and are in great financial health. Commissioner Powers asked for clarification on deferred inflows and outflows. Mr. Beran explained the deferred inflows come from property taxes; they are collected at a later date, or deferred. The deferred outflows come from market changes. Commissioner Gramann thanked Matt and staff for making our Park District shine.

C. Park Tour Results

Director Hamilton outlined the park tour exercise and the results were reviewed. The commonalities showed deficiencies in mulch, weeds, and turf. April 15 is when the District typically applies weed control. With the early spring this year, we will move that back to April 1 next year. The mulch is typically installed May 15 and we are pleased to report that all parks have been touched and have sufficient mulch now. The turf is a battle every year, as programming and usage grows, that stresses the fields. We rotate fields, move locations, aerate, and over-seed annually. The turf is improving. He thanked the Commissioners for taking the time to conduct the inspections; it has sparked conversations and changes are already happening. Commissioner Bird noted the parks have improved since the last time we did this exercise. Commissioner Gramann asked if playground equipment can be painted when it begins to fade. Director Hamilton said yes. Commissioner Witteck noted the Bark Park fixtures look amazing. Director Hamilton said they were painted in the winter.

D. Strategic Planning – Selection of Firm

Executive Director Rini, along with the selection committee, evaluated four firms and interviewed two, making a recommendation to hire Northern Illinois University – Center for Governmental Studies. Executive Director Rini outlined the Strategic Plan timeline and details related to rolling out the process. Mel Henricksen will be the team lead and a kick off meeting will be scheduled soon, along with the preliminary timeline. We expect the process to take six months to set goals, plan, and finalize the report.

E. Weekly Happenings

- Matthew Barden from the Carol Stream Parks Foundation talked about the upcoming Duck Race, our biggest fundraiser. The race is scheduled at Coral Cove Water Park on Saturday, June 22, at 4pm. The Foundation is planning to install's its third bike fix-it station at Memorial Park; it will be commemorated to former Foundation Member Dave Creighton, who passed away last year. The Foundation also recently donated a bench at Community Park.
- Commissioner Gramann attended the Grand Opening of the Armstrong Pickleball Courts last week, along with Commissioners Jeffery, Powers, Bird,

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| | <p>and Sokolowski. Senator Seth Lewis also attended. Commissioner Bird added it was the biggest grand opening we have ever had with about 200 people in attendance.</p> <ul style="list-style-type: none"> • Commissioner Witteck commented on how nice McCaslin Park looks. Good use of the old turf on the medians, so many compliments, and she loves the new concessions products. Commissioner Parisi agreed. • Executive Director Rini distributed a statewide report from IAPD. It outlines the benefits of Parks and Recreation, and has District specific information about local impacts to our economy. • Commissioner Powers left the meeting at 6:54pm. |
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| Action Items | <p>A. Ratify: 2023 Annual Comprehensive Financial Report Having just heard the full report from Matt Beran, Commissioner Bird made a motion to accept the 2023 Annual Comprehensive Financial Report as presented. Seconded by Commissioner Parisi. Voice Vote. All in favor, none opposed. Motion approved.</p> <p>B. Approval: Fountain View Recreation Center Locker Room/Hallway Flooring Director Hamilton explained that the tile flooring in the pool locker rooms and hallways were installed incorrectly, which caused the discolored and flaking finish. It is the feature most complained about to the Facilities team. The replacement of this flooring was the 3rd highest priority during the Capital Improvement Plan exercise. Commissioner Parisi made a motion to approve a contract for \$71,050 with Consolidating Flooring, Addison, IL to resurface all flooring in both downstairs locker rooms and the pool hallways at Fountain View Recreation Center. Seconded by Commissioner Bird.</p> <p>Roll Call Vote: Commissioner Bird: Aye Commissioner Gramann: Aye Commissioner Jeffery: Absent Commissioner Parisi: Aye Commissioner Powers: Absent Commissioner Sokolowski: Absent Commissioner Witteck: Aye Motion Passes 4-0-3</p> |
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| Closed Session | Commissioner Witteck made a motion to enter into closed session at 7:00 pm to discuss Performance of an Employee, Section 2(c)(1). Seconded by Commissioner Bird. Arose from closed session at 7:03pm. |
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| Action Pertaining to Closed Session | None |
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| Adjournment | Commissioner Witteck made a motion to adjourn the meeting. Seconded by Commissioner Bird. Voice Vote taken. All in favor. Motion approved. Meeting adjourned at 7:04pm. |



Jacqueline Jeffery

President
Jacqueline Jeffery

Sue Rini

Secretary
Sue Rini

July 8, 2024
Date