



Board of Commissioners
Regular Meeting
February 10, 2025
6:00pm

Call to Order	Commissioner Jeffery called the meeting to order at 6:00 pm.								
Roll Call/Pledge of Allegiance	Present: Commissioners Jeffery, Gramann, Sokolowski, Bird, Powers, Parisi, and Witteck. Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Quinn, Superintendent Adamson, and Executive Assistant Greninger.								
Listening Post	<ul style="list-style-type: none"> • John Bauer expressed concern about the reduction in free-use resident indoor track hours. • President Jeffery presented Commissioner Powers with a certificate for recertification of his Master Board Member status from Illinois Association of Park Districts. 								
Changes to the Agenda	None								
Consent Agenda	<p>Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Witteck.</p> <p>A. Approval: Regular Minutes: January 13, 2025 B. Approval: Performance Against Organizational Goals – Fourth Quarter C. Ratify: January 2025 Bills</p> <p>Voice Vote. All in favor. None Opposed. Motion Passes.</p> <p>Commissioner Gramann made a motion to approve the consent agenda as read. Seconded by Commissioner Bird.</p> <p>Roll Call Vote:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Commissioner Bird: Aye</td> <td style="width: 50%;">Commissioner Powers: Aye</td> </tr> <tr> <td>Commissioner Gramann: Aye</td> <td>Commissioner Sokolowski: Aye</td> </tr> <tr> <td>Commissioner Jeffery: Aye</td> <td>Commissioner Witteck: Aye</td> </tr> <tr> <td>Commissioner Parisi: Aye</td> <td></td> </tr> </table> <p>Motion Passes 7-0-0</p>	Commissioner Bird: Aye	Commissioner Powers: Aye	Commissioner Gramann: Aye	Commissioner Sokolowski: Aye	Commissioner Jeffery: Aye	Commissioner Witteck: Aye	Commissioner Parisi: Aye	
Commissioner Bird: Aye	Commissioner Powers: Aye								
Commissioner Gramann: Aye	Commissioner Sokolowski: Aye								
Commissioner Jeffery: Aye	Commissioner Witteck: Aye								
Commissioner Parisi: Aye									
Discussion Items	<p>A. Foundation Scholarship Check Presentation</p> <p>Members of the Foundation present included Carol Floren, Donna Freeman, Frank Parisi, and Pam Falco. Matt and Linda McCarthy also attended as representatives of the Relay for Life Committee. A check in the amount of \$10,000 was presented to the District. Contributions from Village Trustee McCarthy's Relay for Life Bags Tournament and the Annual Duck Race boosted the donations to the Foundation.</p>								

B. Introduce Carlene Haavig

Director Bachewicz introduced Carlene Haavig. She is in charge of Adult Trips, Before and After Care, Summer Camp, Days Off Club, and Teenie Weenie events.

C. Recommended Updates to the Board Policy Manual

Executive Director Rini explained that policy manuals are regularly reviewed. Reviewing the Manual following the State Conference captures any new 'best practices' or legislative updates. The upcoming retirement of two tenured board members will result in new Commissioners, so having clear guidelines will be very helpful. Many of the Board policies are dictated by state statute, including the qualifications to run for a position on the Board. The Board had suggested review of areas including conflict of interest, attendance, onboarding, and training. Staff also made suggestions for consideration including relationship with the Executive Director and the Standing Committees. Commissioner Sokolowski asked how these rules will be enforced. Commissioner Gramann asked about Commissioners waiting at the front desk for their meeting in the Administrative Office. Executive Director Rini explained with the increase in First Amendment Audits, we have been advised to treat everyone the same, so Commissioners are asked to schedule an appointment or stop at the front desk. Commissioner Bird suggested more specific language related to conflict of interest. Executive Director Rini will have counsel review the Board Policy Manual before we bring it back to the Board for approval.

D. Capital Improvement Plan – Fourth Quarter 2024

Executive Director Rini reviewed the Capital Improvement Plan with the results of the prioritization exercise conducted in November. We have finally reached the goal where our fund balances allow us to pay for capital projects without issuing new debt. Commissioner Sokolowski said it is amazing that we received almost \$1.5 million in grant funds to complete over \$3 million in projects over the last couple of years.

E. Evergreen Lakes Update

Director Hamilton shared information for implementing options from the WBK study for shoreline restoration. Staff met with Bedrock Earthscapes and the Village of Carol Stream engineers. We finally have clarity and a strategy to proceed that includes a feasible plan for shoreline restoration. The project needs funding, and we will tackle the project in quadrants. Commissioner Bird thanked Director Hamilton for his persistence in getting the plan in place.

F. Weekly Happenings

- Commissioner Witteck reported on the Rotary Club. The Paul Harris Award Dinner is scheduled for February 27 to recognize several individuals for their service to the community and to the Rotary. Several recipients are government partners, so the Board was invited to attend. The Rotary spring food drive is in April; the District recreation centers will serve as collection sites again. The Rotary's Chili Open Golf Tournament will be in May; this event supports the scholarship program for area youth.
- Commissioner Sokolowski commented on Board candidate Katie Becker's Facebook page, adding that it is very informative.

	<ul style="list-style-type: none"> • Commissioner Bird discussed a session at conference about engaging Veterans in parks and recreation programming. Specifically bringing vets to activities where they have fun and are served, rather than doing all the work themselves. Some of the ideas discussed during the session were fishing or hunting clubs. It would be great to find a niche for them to get involved. • Commissioner Witteck remarked how fun the Relay for Life Bags Tournament was last week. Executive Director Rini said we will keep up the momentum and make Parks Day an annual kickoff to the Bags Tournament.
<p>Action Items</p>	<p>A. Ratify: Treasurers Report Fourth Quarter 2024 Executive Director Rini reviewed key points in the Treasurers Report, noting that the transfer to Capital for Repair and Replacement will throw off the annual comparisons slightly. Commissioner Powers commented that the District has been working toward this goal for 15 years and he is so proud of staff for getting us here. Commissioner Jeffery noticed that 2024 revenue was greater than 2023, which was a stellar year. Executive Director Rini said this happened in just four years after COVID, which shows how resilient we are. The rebound has shown how much people appreciate parks and recreation.</p> <p>Commissioner Sokolowski made a motion to ratify the Treasurers Report for the Fourth Quarter of 2024. Seconded by Commissioner Powers. Voice Vote. All in favor. None Opposed. Motion Passes</p> <p>B. Approval: Personnel Policy Manual Updates Director Quinn reviewed the key points in the employment laws that changed at the beginning of the year. Executive Director Rini noted that Governor Pritzker signed the Child Labor carve-out for park districts, which allow minors to work under the supervision of an 18-year-old supervisor, rather than a 21-year-old (providing no alcohol is sold). This is a major win for Illinois parks and recreation agencies because it ensures that we can provide valuable first-time job opportunities to students.</p> <p>Commissioner Sokolowski made a motion to approve the updates to the Personnel Policy Manual as outlined in this Summary. Seconded by Commissioner Bird. Voice Vote. All in favor. None Opposed. Motion Passes</p> <p>C. Approval: Pleasant Hill Final Design Services Director Hamilton said the Pleasant Hill Park project is moving at a quick pace. We have used Hitchcock Design Group for various projects in the past and they have done a great job. The proposal includes final design, construction document preparation, bidding, construction administration, and grant reporting.</p> <p>Commissioner Gramann made a motion to approve a contract with Hitchcock Design Group, Naperville, IL, for final design services, construction documents and construction oversight, and grant reporting for Pleasant Hill Park totaling \$119,000. Seconded by Commissioner Parisi.</p>



	<p>Roll Call Vote:</p> <p>Commissioner Bird: Aye Commissioner Gramann: Aye Commissioner Jeffery: Aye Commissioner Parisi: Aye Motion Passes 7-0-0</p> <p>Commissioner Powers: Aye Commissioner Sokolowski: Aye Commissioner Witteck: Aye</p> <p>D. Approval: Remote Pump Room Emergency Repair Approval: Director Hamilton reviewed the events that occurred in November 2024 which caused the furnace to fail, allowing freezing temperatures to break water pipes in both domestic and fire depression water supply lines. When the furnace was fixed, the cost to repair the water lines was extensive. This Emergency Repair will be submitted to PDRMA for reimbursement, after our \$1,000 deductible.</p> <p>Commissioner Witteck made a motion to approve an invoice from Gatlin Plumbing and Heating, Griffith, IN, in the amount of \$38,174.50. Seconded by Commissioner Powers.</p> <p>Roll Call Vote:</p> <p>Commissioner Bird: Aye Commissioner Gramann: Aye Commissioner Jeffery: Aye Commissioner Parisi: Aye Motion Passes 7-0-0</p> <p>Commissioner Powers: Aye Commissioner Sokolowski: Aye Commissioner Witteck: Aye</p>
Closed Session	None
Action Pertaining to Closed Session	None
Adjournment	Commissioner Powers made a motion to adjourn the meeting. Seconded by Commissioner Parisi. Voice Vote taken. Motion passed 7-0-0. Meeting adjourned at 7:12pm.

Sue Rini
 Secretary
 Sue Rini

Jacqueline Jeffery
 President
 Jacqueline Jeffery

February 24, 2025
 Date