

Board of Commissioners Regular Business Meeting 910 N Gary Ave Premier Room

February 24, 2025 6:00pm

- 1. Call To Order
- 2. Roll Call Pledge of Allegiance

3. Listening Post

Anyone wishing to address the Board is asked to sign in. Please state your name and address for the record. The Board asks that you limit your comments to three minutes. If necessary, a response will be provided within 48 hours.

4. Changes or Additions to the Agenda

5. Consent Agenda

All items listed are included in the Consent Agenda. There will be no separate discussion of these items. Members of the public may petition in writing that an item be removed from the Consent Agenda.

A. Approval: Regular Minutes: February 10, 2025

6. Discussion Items

- A. Distinguished Agency Accreditation
- B. Weekly Happenings

7. Action Items

- A. Approval: Adult Overnight Trip Payment
- B. Approval: Ordinance No. 584 Annexation Certain Property to the Carol Stream Park District
- C. Approval: Purchase Authority for Pleasant Hill Playground Equipment
- 8. Closed Session
- 9. Action Pertaining to Closed Session
- 10. Adjournment



Board of Commissioners Regular Meeting February 10, 2025 6:00pm

Call to Order	Commissioner Jeffery called the meeting to order at 6:00 pm.					
can to oraci	commissioner seriety canca the meeting to order at 0.00 pm.					
Roll Call/Pledge of Allegiance	Present: Commissioners Jeffery, Gramann, Sokolowski, Bird, Powers, Parisi, and Witteck. Staff: Executive Director Rini, Directors Bachewicz, Hamilton, Quinn, Superintendent Adamson, and Executive Assistant Greninger.					
Listening Post	 John Bauer expressed concern about the reduction in free-use resident indoor track hours. President Jeffery presented Commissioner Powers with a certificate for recertification of his Master Board Member status from Illinois Association of Park Districts. 					
Changes to the Agenda	None					
Consent Agenda	Commissioner Powers made a motion to accept the consent agenda as read. Seconded by Commissioner Witteck. A. Approval: Regular Minutes: January 13, 2025 B. Approval: Performance Against Organizational Goals – Fourth Quarter C. Ratify: January 2025 Bills Voice Vote. All in favor. None Opposed. Motion Passes. Commissioner Gramann made a motion to approve the consent agenda as read. Seconded by Commissioner Bird.					
	Roll Call Vote: Commissioner Bird: Aye Commissioner Gramann: Aye Commissioner Jeffery: Aye Commissioner Parisi: Aye Commissioner Parisi: Aye Motion Passes 7-0-0					
Discussion Items	Members of the Foundation present included Carol Floren, Donna Freeman, Fra Parisi, and Pam Falco. Matt and Linda McCarthy also attended as representative the Relay for Life Committee. A check in the amount of \$10,000 was presented the District. Contributions from Village Trustee McCarthy's Relay for Life Bags Tournament and the Annual Duck Race boosted the donations to the Foundation					



- B. Introduce Carlene Haavig
 Director Bachewicz introduced Carlene Haavig. She is in charge of Adult Trips,
 Before and After Care, Summer Camp, Days Off Club, and Teenie Weenie events.
- C. Recommended Updates to the Board Policy Manual Executive Director Rini explained that policy manuals are regularly reviewed. Reviewing the Manual following the State Conference captures any new 'best practices' or legislative updates. The upcoming retirement of two tenured board members will result in new Commissioners, so having clear guidelines will be very helpful. Many of the Board policies are dictated by state statute, including the qualifications to run for a position on the Board. The Board had suggested review of areas including conflict of interest, attendance, onboarding, and training. Staff also made suggestions for consideration including relationship with the Executive Director and the Standing Committees. Commissioner Sokolowski asked how these rules will be enforced. Commissioner Gramann asked about Commissioners waiting at the front desk for their meeting in the Administrative Office. Executive Director Rini explained with the increase in First Amendment Audits, we have been advised to treat everyone the same, so Commissioners are asked to schedule an appointment or stop at the front desk. Commissioner Bird suggested more specific language related to conflict of interest. Executive Director Rini will have counsel review the Board Policy Manual before we bring it back to the Board for approval.
- D. Capital Improvement Plan Fourth Quarter 2024 Executive Director Rini reviewed the Capital Improvement Plan with the results of the prioritization exercise conducted in November. We have finally reached the goal where our fund balances allow us to pay for capital projects without issuing new debt. Commissioner Sokolowski said it is amazing that we received almost \$1.5 million in grant funds to complete over \$3 million in projects over the last couple of years.
- E. Evergreen Lakes Update
 Director Hamilton shared information for implementing options from the WBK
 study for shoreline restoration. Staff met with Bedrock Earthscapes and the Village
 of Carol Stream engineers. We finally have clarity and a strategy to proceed that
 includes a feasible plan for shoreline restoration. The project needs funding, and we
 will tackle the project in quadrants. Commissioner Bird thanked Director Hamilton
 for his persistence in getting the plan in place.
- F. Weekly Happenings
 - Commissioner Witteck reported on the Rotary Club. The Paul Harris Award
 Dinner is scheduled for February 27 to recognize several individuals for their
 service to the community and to the Rotary. Several recipients are
 government partners, so the Board was invited to attend. The Rotary spring
 food drive is in April; the District recreation centers will serve as collection
 sites again. The Rotary's Chili Open Golf Tournament will be in May; this
 event supports the scholarship program for area youth.
 - Commissioner Sokolowski commented on Board candidate Katie Becker's Facebook page, adding that it is very informative.



	 Commissioner Bird discussed a session at conference about engaging Veterans in parks and recreation programming. Specifically bringing vets to activities where they have fun and are served, rather than doing all the work themselves. Some of the ideas discussed during the session were fishing or hunting clubs. It would be great to find a niche for them to get involved. Commissioner Witteck remarked how fun the Relay for Life Bags Tournament was last week. Executive Director Rini said we will keep up the momentum and make Parks Day an annual kickoff to the Bags Tournament.
Action Items	A. Ratify: Treasurers Report Fourth Quarter 2024 Executive Director Rini reviewed key points in the Treasurers Report, noting that the transfer to Capital for Repair and Replacement will throw off the annual comparisons slightly. Commissioner Powers commented that the District has been working toward this goal for 15 years and he is so proud of staff for getting us here. Commissioner Jeffery noticed that 2024 revenue was greater than 2023, which was a stellar year. Executive Director Rini said this happened in just four years after COVID, which shows how resilient we are. The rebound has shown how much people appreciate parks and recreation.
	Commissioner Sokolowski made a motion to ratify the Treasurers Report for the Fourth Quarter of 2024. Seconded by Commissioner Powers. Voice Vote. All in favor. None Opposed. Motion Passes
	B. Approval: Personnel Policy Manual Updates Director Quinn reviewed the key points in the employment laws that changed at the beginning of the year. Executive Director Rini noted that Governor Pritzker signed the Child Labor carve-out for park districts, which allow minors to work under the supervision of an 18-year-old supervisor, rather than a 21-year-old (providing no alcohol is sold). This is a major win for Illinois parks and recreation agencies because it ensures that we can provide valuable first-time job opportunities to students.
	Commissioner Sokolowski made a motion to approve the updates to the Personnel Policy Manual as outlined in this Summary. Seconded by Commissioner Bird. Voice Vote. All in favor. None Opposed. Motion Passes
	C. Approval: Pleasant Hill Final Design Services Director Hamilton said the Pleasant Hill Park project is moving at a quick pace. We have used Hitchcock Design Group for various projects in the past and they have done a great job. The proposal includes final design, construction document preparation, bidding, construction administration, and grant reporting.
	Commissioner Gramann made a motion to approve a contract with Hitchcock Design Group, Naperville, IL, for final design services, construction documents and

construction oversight, and grant reporting for Pleasant Hill Park totaling

\$119,000. Seconded by Commissioner Parisi.



	Roll Call Vote:	
	Commissioner Bird: Aye	Commissioner Powers: Aye
	Commissioner Gramann: Aye	Commissioner Sokolowski: Aye
	Commissioner Jeffery: Aye	Commissioner Witteck: Aye
	Commissioner Parisi: Aye	,
	Motion Passes 7-0-0	
	caused the furnace to fail, allo both domestic and fire depres the cost to repair the water lin	e events that occurred in November 2024 which wing freezing temperatures to break water pipes in sion water supply lines. When the furnace was fixed, les was extensive. This Emergency Repair will be bursement, after our \$1,000 deducible.
	Submitted to 1 British for Telling	oursement, after our \$1,000 academic.
		motion to approve an invoice from Gatlin Plumbing amount of \$38,174.50. Seconded by Commissioner
	Commissioner Bird: Aye	Commissioner Powers: Aye
	Commissioner Gramann: Aye	Commissioner Powers. Aye Commissioner Sokolowski: Aye
	Commissioner Jeffery: Aye	Commissioner Witteck: Aye
	Commissioner Parisi: Aye	Commissioner Witteck. Aye
	Motion Passes 7-0-0	
	IVIOLIOII Fasses 7-0-0	
Closed Session	None	
Closed Session	None	
Action Pertaining	None	
to Closed Session		
Adjournment	Commissioner Powers made a motion	to adjourn the meeting. Seconded by Commissioner
		ed 7-0-0. Meeting adjourned at 7:12pm.
L	•	· · · · · · · · · · · · · · · · · · ·
	_	
	I	President

Jacqueline Jeffery

Secretary

Secretary
Sue Rini

February 24, 2025

Date



Board Memo

To: Board of Commissioners

From: Sue Rini, Executive Director

Date: February 24, 2025

Senior Leadership recently identified that the District's most recent Distinguished Agency Accreditation expired; it ran from 2019-2024. Senior Leadership Team discussed the benefits of seeking reaccreditation, with their consensus being that the true measurement of a distinguished agency (or one that is high performing) is not proved by certificates or awards, but more by results, meeting community needs, and positive customer satisfaction.

As its governing body, leadership staff seek the Board's opinion on whether they would like to see the District seek a Distinguished Agency Accreditation again. Here is some information about the process.

- Annual applications are due by April 1; agencies can take up to 18 months to complete the process. The overall process must be completed by August of the second year.
- The application fee is \$600; the agency must also cover any travel costs for the evaluation team. IAPD recommends the use of *PowerDMS* software for compilation of documentation at a cost of \$850; although some agencies continue to use PDF files and hyperlinks.

The Distinguished Accreditation Program is sponsored by the Illinois Association of Park Districts and the Illinois Park & Recreation Association. The goal of the accreditation is to improve the delivery of recreation services to the residents of Illinois through a voluntary comprehensive evaluation process. The desired result is to improve the quality of life for Illinois residents and to recognize those agencies that provide this quality service.

IAPD/IPRA promote the benefits of successful completion of the Distinguished Accreditation process with the following reasons:

Agency

- Recognition that the recreation agency provides exceptional Park and Recreation services to their community.
- Self-evaluation through the application and review process.
- Increased operational efficiency and effectiveness.
- Opportunity for updating and clarification of policies and procedures.
- Provides professional standards for both internal and external comparisons.
- Enhances credibility within the community which increases the probability of passing a referendum.



Board Memo

Community

- Improve quality of life for community through delivery of exceptional park and recreation services.
- Meet professional standards for facilities and services.
- Acknowledged as employing qualified professionals.
- Recognized as a leader in the State of Illinois in the field of Parks and Recreation.
- Perceived as having quality programs and services.

Staff:

- Recognizes that the recreation agency provides exceptional Park and Recreation services to their community.
- Raises credibility to even higher level for achieving Distinguished Accreditation.
- Received public commendation for doing a good job.
- Educates all staff involved.
- Provides opportunity for self-evaluation of performance compared to established standards.
- Promotes and encourages teamwork and team building.
- Reinforces that nothing significant is ever accomplished without significant effort.
- Increases pride and morale.
- Provides opportunity for updating and clarification of policies and procedures.
- Requires and stresses staff training.

Board

- Acknowledges elected officials as effective and efficient guardians of the public interest in parks and recreation, and of the public resources provided for recreation opportunities.
- Gains confidence in ability of board, staff, and agency to provide exceptional park and recreation services.
- Forces board to address policy issues in an established timetable.

Staff is interested in the Board's opinion and direction for seeking the Distinguished Agency Accreditation.



Board Summary

849 W. Lies Road, Carol Stream, IL 60188 630-784-6100

To: Board of Commissioners

From: Renee Bachewicz, Director of Recreation

Date: February 24, 2025

Approval: Adult Overnight Trip Payment **Agenda Item #** 7A

Issue

Should the Board approve payment not to exceed \$43,552 to Diamond Tours for the spring adult overnight trip from May 5-9, 2025 to Nashville, Tennessee.

Background/Reasoning

According to State Statute, the Park Board must approve this payment as the amount exceeds \$30,000.

- This trip to Nashville will take place from May 5-9, 2025.
- There are currently 34 registrants.
- The District's current minimum estimated profit on this trip is \$4,633.

Supporting Documents

Diamond Tours Agreement

Cost

The funds for the trip payment are covered by the registration fees paid by the participants, currently \$36,178 in revenue. The expenses to Diamond Tours will be charged to the Recreation Fund GL 20-5-60-55-595-525 for the minimum total amount of \$30,365, if we maintain 34 participants. Payment may increase, pending additional registrations and occupancy changes, but will not exceed \$43,552.

Public/Customer Impact

This trip provides participants with transportation and lodging, and the opportunity to experience various historical landmarks, geographic sites, and attractions as scheduled by Diamond Tours for the Nashville overnight trip.

Recommendation

That the Board approve payment not to exceed \$43,552 to Diamond Tours for the spring adult overnight trip from May 5-9, 2025, to Nashville, Tennessee.



September 6, 2024

Allison Burns 849 W Lies Rd Carol Stream, IL 60188

RE: Carol Stream Park District

Nashville Show Trip - Tour #2185917 Monday, May 5, 2025 to Friday, May 9, 2025

Dear Ms. Burns:

I am sending you this letter to confirm the Carol Stream Park District's tentative reservation to participate in DIAMOND TOURS, INC.'s 5 day, 4 night Nashville Show Trip trip.

The departure date will be Monday, May 5, 2025 and the return date of the trip will be Friday, May 9, 2025.

The departure location(s) and time(s) will be as follows:

Simkus Recreation Center, 849 W Lies Rd, Carol Stream, IL @ 8 am

The package will include:

- 1. Motorcoach transportation
- 2. 4 nights lodging in the Nashville area
- 3. 8 meals: 4 breakfasts and 4 dinners
- 4. 2 Great Shows: 1) GRAND OLE OPRY, 2) NASHVILLE NIGHTLIFE DINNER THEATER
- 5. Guided Tours of NASHVILLE and BELLE MEADE HISTORIC SITE & WINERY
- 6. Admission to the COUNTRY MUSIC HALL OF FAME AND MUSEUM
- 7. Admission to a BEHIND THE SCENES TOUR
- 8. Admission to the MADAME TUSSAUDS WAX MUSEUM

The price for this trip shall be \$799.00 per person based on double occupancy. For single occupancy the price will be \$999.00. For triple occupancy the price per person will be \$779.00. (Please Note: for Triple occupancy, kindly expect two double beds in the room).

The reservation would be contingent on there being no less than 30 paying participants. Your current reservation is for as many as 52 people, utilizing a total of no more than 26 rooms. Please

do not limit this package to your group; their friends and family may also participate.

We will provide 3 complimentary trips with 49 paying participants, 2 complimentary trips with 40 paying participants or 1 complimentary trip with 35 paying participants (based on one room with double occupancy).

All tours are subject to the following conditions:

The \$75.00 per person deposit necessary to execute your tour is due on 1/5/2025. Payment in full for each participant, accompanied by your group's rooming list, must be received by 3/5/2025.

- Reimbursements for all individual cancellations will be made and honored up to two weeks prior to departure (provided the total remains at 30 paying participants)
- This offering cannot be used in conjunction with any other package or promotion being offered by DIAMOND TOURS, INC.

Please refer to Tour #2185917 for all questions/inquiries.

DIAMOND TOURS, INC. reserves the right to cancel any tour in the event that, due to reasons beyond the control of DIAMOND TOURS, INC., the trip cannot take place. In such an event, all monies received by DIAMOND TOURS, INC. would be returned to your group in full.

If you have any questions regarding this package, please call our toll free number: (800) 336-5711. I am here to answer your questions and address your needs. I want to help make your group's trip an exciting and memorable experience.

Very Truly Yours,

DIAMOND TOURS, INC.

Kimberly Craciun Sales Consultant

Enclosed: Flyers, Rooming List

Diamond Tours, Inc. is registered with the State of Florida as a seller of travel. Registration No. ST 32973



Board Summary

849 W. Lies Road, Carol Stream, IL 60188 630-784-6100

To: Board of Commissioners

From: Sue Rini, Executive Director

Date: August 12, 2024

Approval: Ordinance No. 584 Annexing Certain Property to the

Carol Stream Park District Agenda Item # 7B

Issue

Shall the Board approve Ordinance No. 584, an Ordinance annexing property located on Judith Court and Riviera Court to the Carol Stream Park District.

Background/Reasoning

- The property on Judith Court and Riviera Court is surrounded by the Park District boundaries, and a main artery (Fair Oaks Road).
- In consultation with corporate counsel, the District followed statutory steps to annex these streets into Carol Stream Park District.
- The residents on these streets can benefit from the amenities offered by Carol Stream Park District, both for recreational opportunities and for increasing the value of their homes
- These streets are not annexed into any other park district.

Supporting Documents

- Ordinance No. 584.
- Certificate of Publication Petition for Annexation, Legal Description Exhibit A, and Map Exhibit B.

Cost

\$60 Recording Fee, GL 10-5-10-00-590

Public/Customer Impact

- Aligning Park District boundaries provide recreational services at resident rates to these homeowners.
- Builds the tax base to the Carol Stream Park District.

Recommendation

That the Board make a motion to approve No. 584, an Ordinance annexing property located on Judith Court and Riviera Court to the Carol Stream Park District.

Prepared By:

Yevgeniy Bolotnikov, Esq. Ancel, Glink P.C. 175 E. Hawthorn Parkway Suite 145 Vernon Hills, IL 60061

This space reserved for Recorder's use only.

CERTIFICATION

I, Sue Rini, do hereby certify that I am the Secretary of Carol Stream Park District, located in DuPage County, Illinois, and as such I am the keeper of the Ordinances, Minutes, and other records of the Carol Stream Park District.

I further certify that the attached is a true and correct copy of Ordinance No. 584 "An Ordinance Annexing Certain Territory to the Carol Stream Park District."

Witness my hand this 24th day of February, 2025.

Sue Rini, Secretary, Carol Stream Park District

ORDINANCE NO. 584

AN ORDINANCE ANNEXING CERTAIN TERRITORY TO THE CAROL STREAM PARK DISTRICT

WHEREAS, the Carol Stream Park District ("**Park District**") is an Illinois park district organized and operating pursuant to the Park District Code ("**Code**"), 720 ILCS 1205/1-1 *et seq.*;

WHEREAS, Section 3-9 of the Code, 720 ILCS 1205/3-9, authorizes park districts to annex territory containing 80 acres or less that is not incorporated within a park district, and is that is wholly bounded by one or more park districts and an arterial street; and

WHEREAS, the Carol Stream Park District Board of Commissioners desires to annex Judith Court and Riviera Court (the "**Territory**"), which is legal described in **Exhibit A**, which is attached hereto and incorporated herein;

WHEREAS, pursuant to Section 3-9 of the Code, on January 17, 2025, the Park District published a notice not more than 45 nor less than 30 days before the passage of this Ordinance, in the Daily Herald, which is a newspaper with a general circulation within the Park District, which notice stated that the Park District would contemplate the annexation of the Territory described in the notice at its February 24, 2024 Park District Board of Commissioners regular board meeting;

WHEREAS, said Territory contains 80 acres or less that is not incorporated within a park district, and is that is wholly bounded by one or more park districts and an arterial street;

WHEREAS, the Carol Stream Park District Board of Commissioners hereby finds and determines that it to be in the best interests of the Carol Stream Park District and its residents to annex the Territory.

NOW THEREFORE, BE IT ORDAINED by the President and Board of Commissioners of the Carol Stream Park District, DuPage County, Illinois, as follows:

SECTION 1:	That the Territory, legally described in Exhibit A, attached hereto,
is hereby annexed to the Card	ol Stream Park District.
SECTION 2:	That the Secretary of the Carol Stream Park District is hereby
directed to record and file in	n the offices of the DuPage County Clerk and the DuPage County
Recorder's Office, Wheaton	a, Illinois, being the County in which the Territory is situated, a
certified copy of this Ordina	nce, together with an accurate map of the Territory hereby annexed,
said map being attached her	reto and made a part hereof, and labelled as $\underline{\mathbf{Exhibit}}\ \mathbf{B}$, which is
attached hereto and incorpora	ated herein.
SECTION 3:	This Ordinance shall be in full force and effect from and after its
passage and approval and w	hen a certified copy thereof, together with an accurate map is filed
with the DuPage County Clo	erk and the DuPage County Recorder's Office; and thereupon, said
Territory shall be subject to t	he jurisdiction of the Carol Stream Park District.
PASSED this 24th Day of Fel	bruary, 2025.
AYES:	
NAYS:	
ABSENT:	
ABSTAIN:	
	CAROL STREAM PARK DISTRICT
ATTEST:	Jacqueline Jeffery, President
Cua Dini Casa	rotom;
Sue Rini, Seco	iciai y

EXHIBIT A

LEGAL DESCRIPTION

PARCEL 1 (JUDITH COURT):

THE NORTH 263.77 FEET OF THE SOUTH 494.55 FEET OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF WAYNE, DUPAGE COUNTY, ILLINOIS.

ALSO,

THE SOUTH 230.78 FEET OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF WAYNE, DUPAGE COUNTY, ILLINOIS.

PINs: 01-23-401-015; 01-23-401-016; 01-23-401-017; 01-23-401-018; 01-23-401-019; 01-23-401-020; 01-23-401-021; 01-23-401-022; 01-23-401-030; 01-23-402-001; 01-23-402-002; 01-23-402-003; 01-23-402-004; 01-23-402-005; 01-23-402-006; 01-23-402-007; 01-23-402-008; 01-23-402-010.

Common Address: Property Known as Judith Court

PARCEL 2 (RIVIERA COURT):

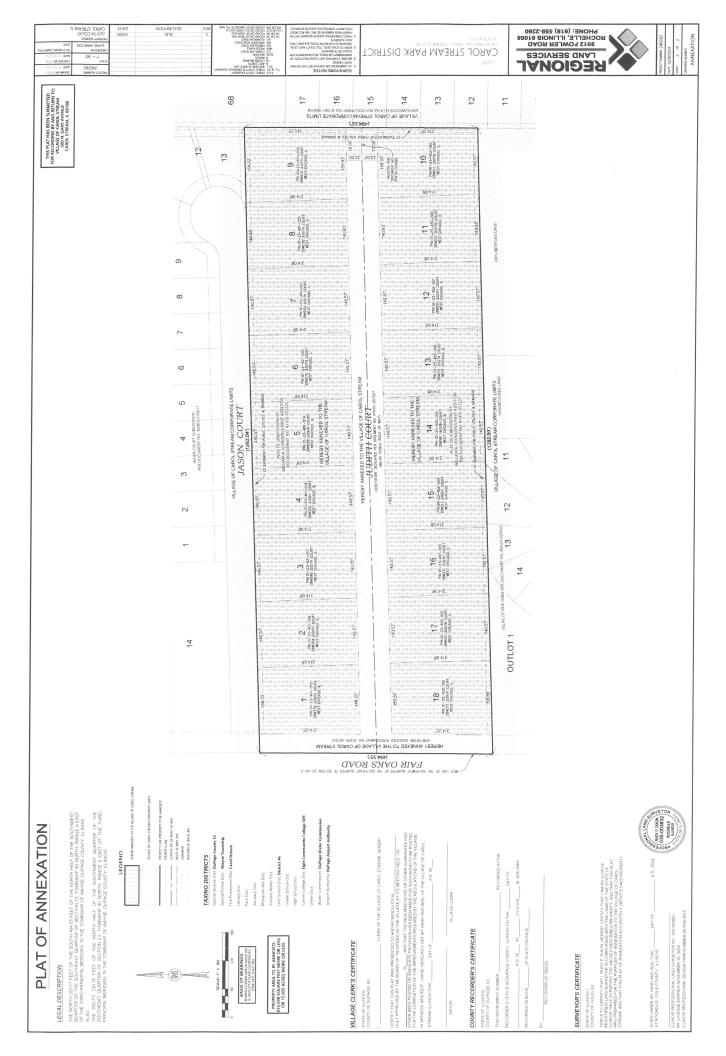
THE NORTHWEST QUARTER (EXCEPT THE SOUTH 57.68 FEET THEREOF AND EXCEPT THE NORTH 794.06 FEET THEREOF) OF THE SOUTHWEST QUARTER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF WAYNE, IN DUPAGE COUNTY, ILLINOIS.

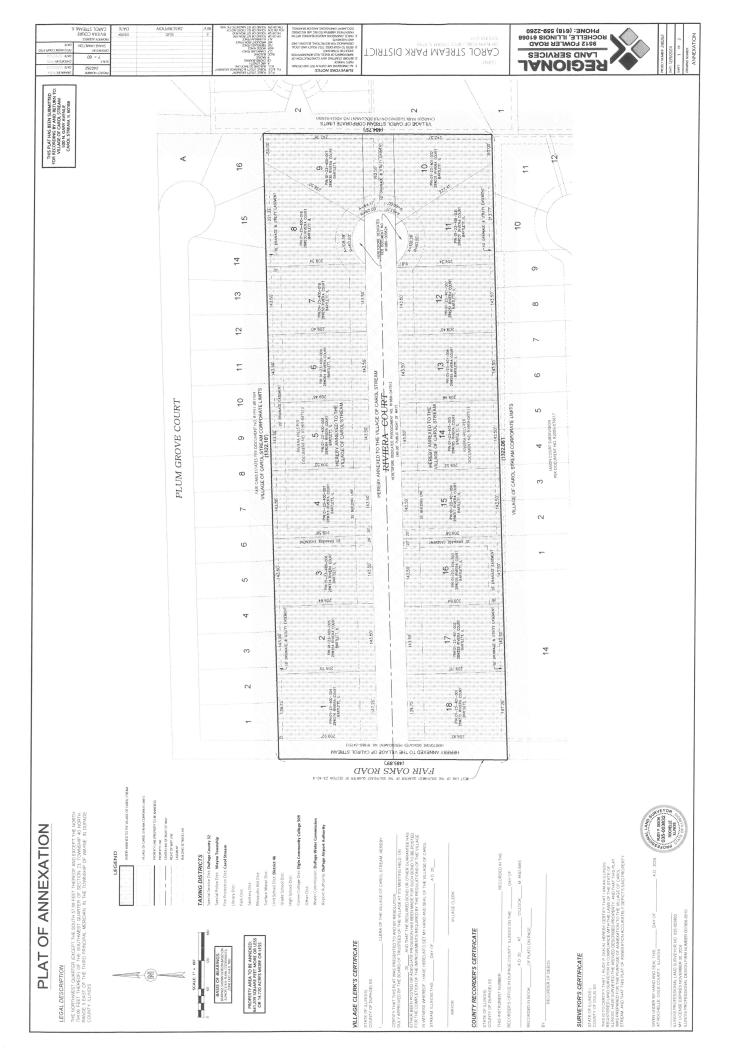
PINS: 01-23-400-004; 01-23-400-005; 01-23-400-006; 01-23-400-007; 01-23-400-008; 01-23-400-009; 01-23-400-010; 01-23-400-016; 01-23-400-017; 01-23-401-001; 01-23-401-002; 01-23-401-003; 01-23-401-004; 01-23-401-005; 01-23-401-006; 01-23-401-007; 01-23-401-031; 01-23-401-032.

Common Address: Property Known as Riviera Court

EXHIBIT B

MAP OF ANNEXATION





LEGAL NOTICE

Legal Notice is hereby given that on Monday, February 24, 2025, at 6:00pm at the Regular Meeting of the Carol Stream Park District Board of Commissioners ("Park District Board"), which will be held at the Fountain View Recreation Center located at 910 N Gary Avenue, Carol Stream, Illinois, 60188, the Park District Board is contemplating the annexation of the following described territory containing 80 acres or less that is not incorporated within a park district, and is that is wholly bounded by one or more park district, and an arterial street, by the passage of an ordinance to that effect, pursuant to Section 3-9 of the Park District Code, 70 ILCS 1205/3-9, PARCEL I (JUDITH COURT):
THE NORTH 263.77 FEET OF THE SOUTH 494.55 FEET OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF THE SOUTHWEST GUARTER OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF WAYNE, DUPAGE COUNTY, ILLINOIS. ALSO, THE SOUTH 230.78 FEET OF THE NORTH HALF OF

OF THE THIRD PRINCIPAL MERIDIAN. IN THE TOWNSHIP OF WAYNE, DUPAGE COUNTY, ILLINOIS. ALSO
THE SOUTH 230.78 FEET OF THE NORTH HALF OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 23, TOWNSHIP 40 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE TOWNSHIP OF WAYNE, DUPAGE COUNTY, ILLINOIS.
PINS: 01-23-401-015; 01-23-401-020; 01-23-401-017; 01-23-401-018; 01-23-401-019; 01-23-401-019; 01-23-401-019; 01-23-401-019; 01-23-401-019; 01-23-401-019; 01-23-401-019; 01-23-401-009; 01-23-402-009; 01-23-401-009; 01-23-402-009; 01-23-401-009; 01-23

Sue Kini Executive Director Carol Stream Park District Published in Daily Herald Jan. 17, 2025 (275404)

CERTIFICATE OF PUBLICATION

Paddock Publications, Inc.

DuPage County Daily Herald

Corporation organized and existing under and by virtue of the laws of the State of Illinois, DOES HEREBY CERTIFY that it is the publisher of the DuPage County DAILY HERALD. That said DuPage County **DAILY HERALD** is a secular newspaper, published in Naperville, DuPage County, State of Illinois, and has been in general circulation daily throughout DuPage County, continuously for more than 50 weeks prior to the first Publication of the attached notice, and a newspaper as defined by 715 ILCS 5/5.

I further certify that the **DuPage County DAILY HERALD** is a newspaper as defined in "an Act to revise the law in relation to notices" as amended in 1992 Illinois Compiled Statutes, Chapter 715, Act 5, Section 1 and 5. That a notice of which the annexed printed slip is a true copy, was published <u>01/17/2025</u>

in said DuPage County DAILY HERALD. This notice was also placed on a statewide public notice website as required by 5 ILCS 5/2.1.

Designee of the Publisher of the Daily Herald

Control # 275404 *DUPAGE*





Board Summary

849 W. Lies Road, Carol Stream, IL 60188 630-784-6100

To: Board of Commissioners

From: Shane Hamilton, Director of Parks & Facilities

Date: February 24, 2025

Approval: Purchase Authority for Pleasant Hill

Playground Equipment Agenda Item # 7C

Issue

Should the Board authorize the Executive Director to purchase playground equipment for Pleasant Hill Park not to exceed \$150,000.

Background/Reasoning

According to State Statute, the Park Board must approve this purchase as the amount exceeds \$30,000.

- In order to complete work on the Pleasant Hill Playground, we need to move quickly to accommodate the Pleasant Hill School summer schedule.
- Making purchases directly from a consortium saves an estimated 15% of the purchase price of the playground.
- There is typically a three month lead time to receive playground equipment once ordered.
- The Pleasant Hill Budget includes \$150,000 for the playground equipment.

Supporting Documents

- Engineers Cost Opinion from Hitchcock Design Group.
- Samples of possible playground equipment choices

Cost

Capital GL# 32-5-00-00-774

Public/Customer Impact

Statistics show renovating and/or replacing playground equipment increases property values of surrounding neighborhoods. When local governmental bodies cooperate, the community reaps the benefits.

Recommendation (Roll Call)

That the Board authorize the Executive Director to purchase playground equipment for Pleasant Hill Park not to exceed \$150,000.













OSLAD Plan Cost Opinion

Date: September 4, 2024 RE: Pleasant Hill Park

Playground

Description	Qty.	Unit	Unit Cost	Extended Cost		
earthwork/excavation	1	LS	\$ 10,000	\$10,000		
temporary facilities and controls	1	LS	\$ 3,000	\$3,000		
remove and dispose of engineered wood fiber	570	CY	\$ 45	\$25,650		
remove and dispose of playground equipment	1	LS	\$ 5,000	\$5,000		
playground equipment	1	LS	\$ 150,000	\$150,000		
playground equipment (installation)	1	50%	\$ 150,000	\$75,000		
bench	3	EA	\$ 1,500	\$4,500		
bench (installation)	1	35%	\$ 4,500	\$1,575		
concrete paving - pedestrian	450	SF	\$ 16	\$7,200		
playground ramp	2	EA	\$ 1,500	\$3,000		
thickened edge	60	LF	\$ 20	\$1,200		
playground curb	320	LF	\$ 60	\$19,200		
engineered wood fiber mulch (15" to allow for settling)	470	CY	\$ 60	\$28,200		
playground underdrainage	1	LS	\$ 15,000	\$15,000		
shade/ornamental tree plantings	1	LS	\$ 7,000	\$7,000		
turf restoration (seed and blanket)	1	LS	\$ 5,000	\$5,000		
				Subtotal:	\$ 36	0,525
Other Project Costs						
Contractor General Conditions (%)	1	LS	10%	\$36,053		
Design Contingency (%)	1	LS	10%	\$39,658		
Bid and Construction Contingency (%)	1	LS	15%	\$59,487		
Escalation	1	LS	4%	\$15,863		
				Subtotal:	\$ 15	1,060
				Playground Total:	\$ 51°	1,585

Bag Toss Courts with Multi-Sport Play Area

Description	Qty.	Unit	U	nit Cost	Extended Cost			
earthwork/excavation	1	LS	\$	500	\$500			
temporary facilities and controls	1	LS	\$	500	\$500			
baggo set	2	EA	\$	1,400	\$2,800			
baggo set (installation)	1	50%	\$	2,800	\$1,400			
concrete paving - pedestrian	500	SF	\$	16	\$8,000			
court games paint striping	1	LS	\$	2,500	\$2,500			
shade/ornamental tree plantings	1	LS	\$	800	\$800			
turf restoration (seed and blanket)	1	LS	\$	500	\$500			
					Subtotal:	\$	17,000	
Other Project Costs								
Contractor General Conditions (%)	1	LS		10%	\$1,700			
Design Contingency (%)	1	LS		10%	\$1,870			
Bid and Construction Contingency (%)	1	LS		15%	\$2,805			
Escalation	1	LS		4%	\$748			
					Subtotal:		\$7,123	
Bag Toss Courts with Multi-Sport Play Area Total: \$ 24								

Game Tables

Description	Qty.	Unit	Unit Cost	Extended Cost	
earthwork/excavation	1	LS	\$ 500	\$500	
temporary facilities and controls	1	LS	\$ 500	\$500	
game tables	3	EA	\$ 2,500	\$7,500	
game tables (installation)	1	35%	\$ 7,500	\$2,625	
concrete paving - pedestrian	350	SF	\$ 16	\$5,600	
turf restoration (seed and blanket)	1	LS	\$ 500	\$500	
				Subtotal:	\$ 17,225
Other Project Costs			•		
Contractor General Conditions (%)	1	LS	10%	\$1,723	
Design Contingency (%)	1	LS	10%	\$1,895	
Bid and Construction Contingency (%)	1	LS	15%	\$2,842	
Escalation	1	LS	4%	\$758	
		•	·	Subtotal:	\$ 7,217
			(Game Tables Total:	\$ 24,442

Parking Lot and Pathway Connection

1 1 1,200	LS LS	\$	5,000	\$5,000		
1,200		¢				
1,200		7	5,000	\$5,000		
	SY	\$	10	\$12,000		
1,137	SY	\$	45	\$51,150		
1	LS	\$	5,000	\$5,000		
1,430	SF	\$	16	\$22,880		
500	LF	\$	60	\$30,000		
30	LF	\$	26	\$780		
10	LF	\$	26	\$260		
4	EA	\$	250	\$1,000		
29	EA	\$	500	\$14,500		
1	LS	\$	2,500	\$2,500		
				Subtotal:	\$ 15	0,070
1	LS		10%	\$15,007		
	1 1,430 500 30 10 4	1 LS 1,430 SF 500 LF 30 LF 10 LF 4 EA 29 EA 1 LS	1 LS \$ 1,430 SF \$ 500 LF \$ 30 LF \$ 10 LF \$ 4 EA \$ 29 EA \$ 1 LS \$	1 LS \$ 5,000 1,430 SF \$ 16 500 LF \$ 60 30 LF \$ 26 10 LF \$ 26 4 EA \$ 250 29 EA \$ 500 1 LS \$ 2,500	1 LS \$ 5,000 \$5,000 1,430 SF \$ 16 \$22,880 500 LF \$ 60 \$30,000 30 LF \$ 26 \$780 10 LF \$ 26 \$260 4 EA \$ 250 \$1,000 29 EA \$ 500 \$14,500 1 LS \$ 2,500 \$2,500 Subtotal:	1 LS \$ 5,000 \$5,000 1,430 SF \$ 16 \$22,880 500 LF \$ 60 \$30,000 30 LF \$ 26 \$780 10 LF \$ 26 \$260 4 EA \$ 250 \$1,000 29 EA \$ 500 \$14,500 1 LS \$ 2,500 \$2,500 Subtotal: \$ 15

other rioject costs				
Contractor General Conditions (%)	1	LS	10%	\$15,007
Design Contingency (%)	1	LS	15%	\$24,762
Bid and Construction Contingency (%)	1	LS	15%	\$24,762
Escalation	1	LS	4%	\$6,603
				Subtotal:

Subtotal: \$ 71,133

Parking Lot and Pathway Connection Total: \$ 221,203

Basketball Courts

Description	Qty.	Unit	Unit Cost	Extended Cost
earthwork/excavation	1	LS	\$ 1,000	\$1,000
temporary facilities and controls	1	LS	\$ 1,500	\$1,500
remove and dispose sport court surfacing	4,360	SF	\$ 2	\$8,720
asphalt paving - court	484	SY	\$ 40	\$19,378
sport court - striping	1	LS	\$ 1,500	\$1,500
basket ball goal	2	EA	\$ 3,200	\$6,400
basketball goal (installation)	1	35%	\$ 6,400	\$2,240
turf restoration (seed and blanket)	1	LS	\$ 300	\$300
			L	Subtotal:

Other Project Costs				
Contractor General Conditions (%)	1	LS	10%	\$4,104
Design Contingency (%)	1	LS	10%	\$4,514
Bid and Construction Contingency (%)	1	LS	15%	\$6,771
Escalation	1	LS	4%	\$1,806

Pickleball Courts

Description	Qty.	Unit		Unit Cost	Extended Cost				
earthwork/excavation	1	LS	\$	1,000	\$1,000				
temporary facilities and controls	1	LS	\$	2,500	\$2,500				
renovate and resurface asphalt	1	LS	\$	7,800	\$7,800				
remove and dispose tennis net and footings	2	EA	\$	1,000	\$2,000				
pickleball outfit (6 sets and installation)	1	LS	\$	14,800	\$14,800				
concrete paving - pedestrian	530	SF	\$	16	\$8,480				
Sport Court pickleball surface	1	LS	\$	104,000	\$104,000				
chain link fence - 4' ht.	96	LF	\$	80	\$7,680				
evergeen tree - screening	1	LS	\$	7,200	\$7,200				
turf restoration (seed and blanket)	1	LS	\$	500	\$500				
					Subtotal:	\$ 155,960			
Other Project Costs									
Contractor General Conditions (%)	1	LS		10%	\$15,596				
Design Contingency (%)	1	LS		10%	\$17,156				
Bid and Construction Contingency (%)	1	LS		15%	\$25,733				
Escalation	1	LS		4%	\$6,862				
					Subtotal:	\$ 65,347			
	Pickleball Courts Total:								

Native Plantings in Bioswale with Interpretive Signage

3				
Description	Qty.	Unit	Unit Cost	Extended Cost
earthwork/excavation	1	LS	\$ 2,000	\$2,000
temporary facilities and controls	1	LS	\$ 2,000	\$2,000
interpretive sign (purchase)	1	EA	\$ 2,500	\$2,500
interpretive sign (installation)	1	35%	\$ 2,500	\$875
native stormwater detention plantings	1	LS	\$ 2,000	\$2,000
				Subtotal

Other Project Costs

Contractor General Conditions (%)	1	LS	10%	\$938
Design Contingency (%)	1	LS	10%	\$1,031
Bid and Construction Contingency (%)	1	LS	15%	\$1,547
Escalation	1	LS	4%	\$413
	Subtotal			

Subtotal: \$ 3,928

Native Plantings in Bioswale with Interpretive Signage Total: \$ 13,303

Total Construction Cost: \$ 1,074,196

Development Item	Unit Amt	Estimated Cost			Adjusted	Method
Playground	1	\$	511,585	\$	511,600	С
Bag Toss Courts with Multi-Sport Play Area	1	\$	24,123	\$	24,200	C
Game Tables	1	\$	24,442	\$	24,400	C
Parking Lot and Pathway Connection	1	\$	221,203	\$	221,200	C
Basketball Courts	1	\$	58,233	\$	58,200	C
Pickleball Courts	1	\$	221,307	\$	221,400	C
Native Plantings in Bioswale with Interpretive Signage	1	\$	13,303	\$	13,400	C
CPA Reporting Costs		\$	2.600	Ś	2.600	
A/E Design Fees (survey, design, engineering, soils) 15.25%		\$	163,815	\$	163,800	
Potential Archaeological Survey / Testing Services		\$	2,400	\$	2,400	
Total Estimated Cost		\$	1,243,011	\$	1,243,200	